

GRUPO MATEUS S.A.
Public Held Company
CNPJ/MF No 24.990.777/0001-09
NIRE 213.0001235-4

CALL NOTICE

**ANNUAL AND EXTRAORDINARY GENERAL MEETING
TO BE HELD ON APRIL 23, 2025**

Grupo Mateus S.A. ("Company"), pursuant to Article 124 of Law No. 6,404/1976 ("Brazilian Corporate Law") and Articles 4 and 6 of CVM Resolution 81/2022 ("RCVM 81"), hereby calls its shareholders to attend the Annual and Extraordinary General Shareholders' Meeting ("Meeting"), to be held, on first call, on April 23, 2025, at 10:00 a.m., exclusively in digital format, deemed held at the Company's headquarters, in the city of São Luís, State of Maranhão, at Avenida Daniel De La Touche, No. 73, Store 3, Cohama, ZIP Code 65074-115, to examine, discuss and vote on the following agenda:

(A) At the Annual General Meeting:

- (i) the Company's financial statements, including the respective explanatory notes, the independent auditors' report, the Audit Committee's opinion and the Fiscal Council's opinion, for fiscal year ended on December 31, 2024;
- (ii) the management report and the managers accounts of the Company's for fiscal year ended on December 31, 2024;
- (iii) the Company's capital budget proposal for 2025 fiscal year;
- (iv) the management proposal for the allocation of the Company's net income for the fiscal year ended on December 31, 2024;
- (v) the installation of the Fiscal Council;
- (vi) the determination of the number of members of the Fiscal Council;
- (vii) the election of the effective and alternate members of the Fiscal Council;
- (viii) the determination of the global annual compensation for the managers and the Fiscal Council members for 2025 fiscal year;

(B) At the Extraordinary General Meeting:

- (ix) the amendment of Articles 6, 14, 23, 26, 28, 29, 30, 31, 39, 40 and 41 of the Bylaws, in order to reflect the update of the Company's share capital amount, refine Board of Directors and Executive Board roles and authority thresholds; the enhancement of the, create statutory reserve and editorial adjustments;
- (x) the consolidation of the Bylaws.

The Meeting will be conducted exclusively in digital format, in compliance with RCVM 81.

The Company understands that conducting the digital format is the most appropriate means to ensure broad shareholders participation, regardless of their geographical locations. Considering the dispersion of investors in different regions of Brazil, this approach eliminates physical and logistical barriers, ensuring access to the discussions and deliberations of the Meeting, promoting greater inclusion and engagement of shareholders. Additionally, adopting this format contributes to the efficiency and sustainability of the process, eliminating the need for travel and physical infrastructure, reducing operational costs for the Company and expenses for shareholders, who can securely participate via robust and reliable digital platforms. Moreover, the digital format ensures that deliberations occur more efficiently and transparently, using tools that enable real-time voting and interaction, in alignment with transparency principles and best corporate governance practices.

The Company's management clarifies that, subject to the respective deadlines and procedures, shareholders may participate and vote in the Meeting through the following means made available by the Company: (a) an electronic attendance system; and (b) remote voting ballots.

It should be noted that shareholders will not be able to physically attend the Meeting, as it will be held exclusively in digital format.

Shareholders interested in participating in the Meeting via the electronic system must access the Meeting's website (<https://assembleia.ten.com.br/149167152>) and complete their registration no later than **2 (two) days** before the Meeting date, i.e., by **April 21, 2025**, expressing their intention to participate ("Pre-Registration"). Pre-Registration requires the identification of the shareholder and, if applicable, their legal representative who will attend the Meeting, including their full names and CPF or CNPJ (as the case may be), telephone number, and email address, and must include the necessary documentation for participation, as detailed below.

If participation occurs through an attorney-in-fact or representative, such person must follow the same Pre-Registration procedure, selecting the "Attorney/Representative of Individual or Corporate Shareholders" profile. Each one of them must be registered individually and attach documents evidencing both shareholder status and the regularity of the representation.

After Pre-Registration, the Company will analyze the submitted documents and may, if applicable, request additional documentation, which must be provided no later than **April 21, 2025 (inclusive)**.

In accordance with Article 126 of the Brazilian Corporate Law, to participate in the Meeting, shareholders must submit to the Company, at the time of Pre-Registration, copies of the following documents:

- (i) If the shareholder is an individual, an identification document (RG, RNE, CNH, passport, professional council ID cards, or functional ID cards issued by public administration bodies, provided they contain a photo of the holder);
- (ii) If the shareholder is a legal entity, corporate documents proving legal representation (as described below) and an identification document of the representative;
- (iii) As applicable (and as described below), a power of attorney duly executed, including digital signatures via a digital certificate issued by certifying authorities linked to ICP-Brasil, or by other electronic means that, at the Company's discretion, ensure the authenticity and integrity of the document and its signatories.

The representative of a corporate shareholder must submit a simple copy of the following documents, duly registered with the relevant authority: (a) the most recent consolidated articles of incorporation or bylaws; and (b) corporate documents evidencing the legal representation of the shareholder by the officer who (b.i) will attend the Meeting as the legal representative of the legal entity, or (b.ii) will execute a power of attorney to a third party representing the corporate shareholder. The legal representative must also submit a photo identification document.

For investment funds, representation shall be carried out by their management or administrative entity, in accordance with their regulations. In this case, the representative of the management or administrative institution must present, in addition to the aforementioned documents relating to the manager or administrator, a simple copy of the fund's regulations, duly registered with the competent authority, when applicable.

As for representation by proxy, the power of attorney for participation in the Meeting must have been granted within less than one year, in accordance with Article 126, §1º, of the Brazilian Corporate Law. Additionally, pursuant to Article 654, §1º and §2º, of Law No. 10,406/2002 ("Brazilian Civil Code"), the power of attorney must specify the place where it was issued, complete identification of both the grantor and grantee, the date, and the purpose of the authorization, including the designation and extent of the powers granted. Digital signatures are accepted through certificates issued by certifying authorities linked to ICP-Brasil or by other electronic means that, at the Company's discretion, ensure the authenticity and integrity of the document and its signatories.

It is worth noting that, when represented by a proxy, the representative must identify the respective shareholder(s) they represent. The proxy will receive an email regarding the approval status of each shareholder registered during Pre-Registration. Accordingly, a proxy representing more than one shareholder will only be allowed to vote on behalf of those shareholders whose participation has been confirmed by the Company.

It is also worth mentioning that: (a) individual shareholders can only be represented by a proxy who is a shareholder, a Company manager, a lawyer, or a financial institution, according to Article 126, §1º of the Brazilian Corporate Law; and (b) corporate shareholders may be represented by a proxy duly appointed in accordance with their corporate documents and the rules of the Brazilian Civil Code, pursuant to a CVM¹ decision.

The Company will not require notarization, consularization, or legalization of documents issued abroad, provided they are translated by a sworn translator registered with the Board of Trade and filed with the Registry of Deeds and Documents, in accordance with applicable legislation.

Sworn translation will not be required for documents originally drafted in Portuguese, English, or Spanish, or those accompanied by translations in any of these languages.

The Company emphasizes that all information and documents must be submitted either through the Digital Platform or directly to the Investor Relations Department via email at ri@grupomateus.com.br

Once the Pre-Registration is approved and shareholder status and documentation are validated, the duly accredited shareholder (or their representative) will receive, at their registered email address, no later than twenty-four (24) hours prior to the Meeting, confirmation of their registration issued by the Digital Platform, containing instructions for accessing the electronic system to participate in the Meeting.

Only shareholders who hold shares of the Company on the date of the Meeting, as per the last shareholder position provided by the bookkeeping agent, may participate in the Meeting.

Access instructions and login credentials will be non-transferable and exclusively for use by each accredited shareholder or their representative. They may not be transferred or simultaneously used by more than one person.

If the accredited shareholder (or their representative) does not receive confirmation of participation and access instructions or experiences difficulties or doubts regarding Pre-Registration, they should contact the Investor Relations Department at ri@grupomateus.com.br at least twenty-four (24) hours before the start of the Meeting to request the necessary support.

On the day of the Meeting, access to the digital platform will be available thirty (30) minutes before the scheduled start time. Shareholders will only be considered present at the Meeting if they access the system via the link provided, following the instructions and within the timeframes specified. After five (5) minutes from the scheduled start time of the Meeting, shareholders will no longer be able to access it, regardless of having

¹ As decided by the CVM Board in the context of Proceeding CVM RJ2014/3578, ruled on November 4, 2014.

completed Pre-Registration. Therefore, the Company recommends that shareholders access the digital platform at least thirty (30) minutes prior to the Meeting's start time.

The Company shall not be responsible for any operational or connectivity issues encountered by shareholders or for any events beyond its control that may prevent or hinder their participation in the Meeting through the electronic system.

To access the Digital Platform, shareholders will need: (i) a computer with a camera and audio that can be enabled; and (ii) an internet connection of at least 1mb (with a minimum bandwidth of 700kbps). Access via videoconference should preferably be through Google Chrome or Microsoft Edge browsers. Additionally, it is recommended that shareholders disconnect from any VPN or platform that may be using their camera before accessing the Digital Platform.

If shareholders choose to vote remotely, they must complete the Distance Voting Ballot, as per RCVM 81, following the detailed instructions on the documentation and procedures provided in the ballots made available by the Company and the Management Proposal.

The documents related to the General Shareholders' Meeting are available to shareholders at the Company's headquarters and on the Company's website (<https://ri.grupomateus.com.br>), on the CVM website (<http://www.gov.br/cvm>), and on B3 S.A. – Brasil, Bolsa, Balcão ("B3") website (<http://www.b3.com.br>).

São Luís, March 24, 2025.

Ilson Mateus Rodrigues
Chairman of the Board of Directors